MAKE SURE CARTON CONTAINS THE FOLLOWING PARTS

WOOD PARTS
Quantity ....... Description ID#
2 ea......... Base Feet [1]
2 ea......... Base Cross Members [2]
2 ea......... Uprights [3]
1 ea......... Channelled Center Column [4]
1 ea......... Material Tray [5]
2 ea......... Channelled Side Columns [6]
1 ea......... Ratchet Column [7]
1 ea......... Lower Cross Member [8]
1 ea......... Upper Cross Member [9]
2 ea......... Extendable Rear Legs [10 & 11]
1 ea......... Adjustable Rear Legs [12]
1 ea......... Upper Canvas Support [13]

HARDWARE PARTS
Quantity ....... Description ID#
4 ea... Bolts & Cams: 6 X 60mm [A]
16 ea... Screws: 4 X 16mm [B]
2 ea... Bolts & Cams: 6 X 60mm [C]
4 ea... Screws: 4 X 25mm [D]
1 ea... Loop Mechanism & [4] Screws [E]
4 ea... Bolts & Cams: 6 X 60mm [F]
2 ea... 6 X 70mm Bolt/\ Knob/Washer&Wood Washer [G]
2 ea... 6 X 45mm Bolt/\ Knob & Washer [H3]
2 ea... 6 X 40mm Bolt/\ Knob & Washers [H4]
2 ea... 6 X 120mm Bolt/\ Knob & Washers [H5]
3 ea... Knobs: 2 same size one longer [unmarked]
4 ea... Castors: 2 locking, 2 not locking

TOOLS INCLUDED
Quantity ....... Description
1 ea........ Flathead Screwdriver - Red Handle
1 ea........ Phillips Head Screwdriver - Orange Handle

6 X 60mm Bolt & Cams (4 each) [A]
4 X 16mm Screws for Castors (16 each) [B]
6 X 60mm Bolt & Cams (2 each) [C]
4 X 25mm Screws (4 each) [D]
3 X 12mm Screws * Loop Mechanism [E]
6 X 70mm Bolts, Knobs, Washers & Wood Washers (2 of each) [G]
6 X 45mm Bolts, Knobs & Washers (2 each) [H3]
6 X 40mm Bolts, Knobs & Washers (2 each) [H4]
6 X 120mm Bolt/Knob & Washers [H5]
3 Knobs 2 same size one longer [unmarked]

[4] Floor Castors (2 Locking)
**IMPORTANT - READ ALL INSTRUCTIONS BEFORE ASSEMBLING EASEL and USE 2 PEOPLE WHEN ASSEMBLING!**

**STEP 1.** Attach the [4] castors to the two base feet (1) making sure the 2 locking castors are positioned in the rear. **NOTE:** the rear of the base has the hole nearest that castor position. Secure with four screws (B) per castor. See FIG 1.

![FIG 1](image)

**STEP 2.** Attach the two Base Cross members (2) to the base feet (1) By inserting the oval male end of the Base Cross member into the oval female cut-out of the base foot. See Fig 2. **NOTE:** The hole in the cross member should be up, since the base is upside down. Repeat with second cross member.

![FIG 2](image)

**STEP 3.** Secure Base Cross Members to base using the four 6 X 60mm Bolts and Cams (A). Insert Cam into hole found in Base Cross Member and insert bolt into base foot. Tighten by holding Cam in position while tightening down bolt with phillips screwdriver. See FIG 3.

![FIG 3](image)

**STEP 4.** Turn your base assembly over onto the castors and you should now have a base that is assembled like FIG 4.

![FIG 4](image)

**STEP 5.** This next step involves attaching the uprights (3) to the base assembly. You will find two oval holes on the top side of the assembled base, these oval holes are for the oval male ends of the uprights (3) to go into. Secure with two 6 x 60mm bolts and cams (C).

![FIG 5](image)

After proper assembly, base with uprights should look like this.
STEP 6. Attach Material Tray (5) to Channelled Center Column (4) using four 4 X 25mm Screws (D). See FIG 6a & FIG 6b.

STEP 7. Attach Loop Mechanism (E) to Material Tray (5) using the four 3 X 12mm screws. Secure with Phillips Screwdriver (provided) See FIG 7.

NOTE: Make sure the Loop Mechanism is in the proper position as shown in FIG 7. This will allow for proper adjustments when moving the material tray up or down the Ratchet Column.

STEP 8a. Assembling the H-Frame. This step involves assembling parts (6, 7, 8 & 9) to form the H-Frame portion of the easel. Begin by taking the channelled sides (6) & the upper cross member (9) and inserting the oval male ends of the upper cross member into the oval holes of the channelled sides. See FIG 8a. Secure this step using two 6 X 60mm bolts and Cams as previously described in earlier steps. (as in Step 3)

FIG 8b. Continue by inserting the ratchet column (7) up into the oval hole of the upper cross member (9).

NOTE: This image is the rear side of the H-Frame. The metal portion of the ratchet column is on the reverse side. Not visable in this photo.

NOTE: This column is secure once the bottom portion of the H-Frame is assembled.

FIG 8c

Top Portion of Ratchet Column connects with upper cross member (9)

Bottom End of Ratchet Column connects with lower cross member (8)
**STEP 10.** Finish assembling the H-Frame by attaching the lower cross member (8) to the ratchet column (7) by inserting the ratchet column down into the oval hole of the lower cross member. Secure by fitting the lower cross member into the oval holes of the channelled sides (6). See FIG 10. Secure this step, using two 6 X 60mm bolts and Cams as previously described in earlier steps. (as in Step 3)

![FIG 10](image1)

**STEP 11.** Your assembled H-Frame should look like FIG 11.

**NOTE:** This is the front view of the assembled H-Frame

![FIG 11](image2)

**STEP 12.** Attach assembled H-Frame to easel uprights found on assembled base. Make sure the metal ratchet front is facing out towards the front of the easel. This step involves securing the H-Frame assembly to the uprights of the easel base as shown in FIG 12.

![FIG 12](image3)

**STEP 13.** To secure the H-Frame to the uprights, have one person hold the H-frame while the other inserts one part (G) 6 X 70mm Bolt through the inside edge of the channelled sides and though the other side, then attach one wood washer to the bolt end. See FIG 13a. Continue through the upright and secure with metal washer and black knob. See FIG 13b. REPEAT with other side of H-Frame to complete this Step.

![FIG 13a](image4)

The completed assembly should look like FIG 13b.

![FIG 13b](image5)
STEP 14. Attach Extendable Rear Legs (10 & 11) to base (1) and upper portion of Channelled Sides (6). Attach the wider end of the adjustable Rear legs (10) to the base by inserting one 6x120 mm Bolt [H5], see Fig 14ab. Continue through the upright and secure with metal washer and black knob. Repeat with other Extendable Leg.

STEP 15. Attach upper portion of Extendable Rear Legs (11) to upper portion of Channelled Sides (6). Pull-out the narrower end of the extendable leg (11) and attach it to the inside edge of the channelled sides by inserting one 6 X 45mm bolt (H3) through the outside side of the channelled side continuing through the extendable leg (11) and then placing the metal washer over the bolt and tightening with the knob to secure. See FIG 15. See FIG 15b for proper view of assembly step 15.

STEP 16. Attach 6 X 40mm Bolts, knobs & washers (H4) to Extendable legs (10 & 11). These adjustment knobs are used along with the others to lower the easel into a horizontal position. Insert the bolt through the inside edge of the extendable leg (11), continue going through to the other side and complete with metal washer and knob. Tighten to secure. See FIG 16.

STEP 17. Loosen all knobs to lower the easel into the horizontal position. Once in flat position, tighten all knobs to secure. See FIG 17. This step involves inserting and sliding the Channelled Center Column (4) and Material tray (5) assembly through the upper cross member (indicated by the circle) and guiding the material tray corners into the channelled Sides (indicated by the squares). See FIG 17. See inset photos below for detail.
**STEP 18.** Once Channelled Center Column is in its proper location in the upper Cross Support, secure with the longest of the three remaining knobs by threading the threads of the knob in the hole in the rear of the cross support. Tighten to secure. See FIG 18.

![FIG 18](image1)

**STEP 19.** This step involves adding the Adjustable Center Column (12) down into the Channelled Center Column (4). See FIG 19. To secure into place, thread one of the remaining two shorter knobs into the hole found on the rear of the Channelled Center Column. See FIG 19b.

![FIG 19](image2)

**STEP 20.** Final step involved in the assembly of your New 92-3010 Easel. Attach the Upper Canvas Support (13) to the Adjustable Center Column (12) by sliding the grooves of the canvas support down into the channels of the Adjustable Center Column. Do this from the top end of the Adjustable Center Column. Secure with remain knob. Tighten to secure at desired position. See FIG 20.

![FIG 20](image3)

**ADJ 1. Adjusting Height Material Tray.**
Insert finger in locking loop pin below Material Tray and pull outward. This will cause the material tray support to release from the metal ratchet column allowing you to raise or lower the material tray and center column.

![FIG 19b](image4)

PLEASE NOTE: Be careful when raising the material tray, that you are aware that the top of the column will not interfere with ceiling or any other object in rooms that have low ceilings.

**IMPORTANT**
If you have difficulty assembling your 92-3010 Weber Monster Amalfi Studio Easel or need customer service assistance. Please call: Martin Universal Design, Inc. Customer Service Hot Line at 1-313-895-0700. If you need additional parts, it is not necessary to contact your dealer, our Customer Service Rep. will forward them to you immediately.
92-3010
Weber Monster Amalfi Studio Easel

Upper Canvas Support (13)
Adjustable Center Column (12)
Upper Cross Member (9)
Extendable Rear legs (11)
Adjustable Material Tray (5)
Height Adjustable Center Column/Material Tray by pulling loop out from ratchet system
Ratchet Column (7)
Lower Cross Member (8)
Uprights (3)
Extendable Rear legs (10)
Base Foot (1)
Locking Castor
Base Cross Support (2)